



STAFF COUNCIL
SAM HOUSTON STATE UNIVERSITY

General Council Meeting

Agenda: August 11, 2021

LSC 230

1:30 – 2:30 PM

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- ◆ Call to order – Chair at 1:30P
 - ◆ Reading & Approval of Minutes – Secretary
 - None as last meeting was Retreat
 - ◆ Treasurer’s Report
 - End of the year, \$369 remaining in main account
 - PDC has remainder that will go towards Staff
 - 4\$,574.23 in Friends of Account
 - Motion to approve Megan St. Vigne
 - Second to approve Stacie Szaal
 - Report Passed
 - ◆ Chair’s Report
 - Meeting with President White postponed, hope for a reschedule to next week
 - OMS-Bud position to be posted; neutral liaison between faculty/staff and HR
 - ◆ Committee Chairs Reports
 - News & Networking
 - Staff Council Website Update is in the works
 - Spotlight on Staff Award- Julie Swab for July
 - Meeting next week to determine August recipient
 - Nominations & Elections
 - Will be getting together soon to review/update Bylaws
 - Special Events
 - Wrap up of Staff Appreciation BBQ- over 300 people estimated to have attended, great turn out.
 - Next Event: Meeting next week to discuss planning of Meet & Greet of Staff Council in September
 - Staff Development
 - Met yesterday; Fall Hot Topics decided, details are being finalized
 - Middle Sept. and Oct. is the goal for those events
 - Staff Affairs
 - Update provided by Tiffany Driver for Sarah - looking into Staff Handbook- one is currently not posted on website
 - ◆ Old Business: Updates, Discussion/Action Items
 - Staff Appreciation Day w/President White- addressed by Special Events Chair Report

- Unsure if this will be an annual event, Benji to discuss this with her at one-on-one coming up.
 - Fabulous, fabulous job by the Special Event Committee
 - Question: Thank you card to the President's office? Yes, will have that at the September Meeting for all members to sign.
- ◆ New Business: Updates, Discussion/Action Items
 - New Pictures
 - B. Blaylock unable to schedule at this time. Will use photos from retreat for website, and list names, we are not requiring headshot for website.
 - N&N Budget
 - Request of budget increase for baskets for the Spotlight on Staff members. Voted and approved by Executive Board on August 4th.
- ◆ Open Discussion
 - COVID-19 safety protocols, Faculty is meeting about this. Is there anything coming down on Staff. Benji to discuss with President White about new mandates coming? Telework still an option? Making sure communication is clear to staff.
 - Staff Council name change. – to Staff Senate
 - Chair and Chair-Elect, Past-Chair to President, President Elect and Past-President.
 - Benji will discuss this with President White, if approved she will submit memo to make it official.
- ◆ Upcoming Events
 - Staff Council General Meeting –
 - September 8, 2021 at 1:30 – 2:30 PM
 - LSC 230/[Teams](#)
- ◆ Adjournment at 1:51 PM